

SENIOR ESTIMATOR

Location: London, Northwest & Southeast,

Who we are

Stonewest Ltd is one of the country's longest established companies within the built heritage sector. We have long established relationships with our clients and partners, working to conserve, restore and sustain some of the most well-known historic buildings and structures across the UK including London, the Northwest, and the South-East.

Your role

We have an opportunity for a Senior Estimator with main contractor experience, pricing for various traditional and modern trades. Built heritage experience is not essential but would be preferable. Your responsibilities and duties would include but are not limited to the following

To facilitate and manage the tendering function ensuring integration of all disciplines involved in the process to maximise any benefit in producing a tender bid. To provide tender costs for projects ensuring a competitive net bid. Mentoring the less senior estimators within the team to assist development their career.

What we need you to do

- Communicate with the Directors and members of the whole team
- Communicate with the Client issuing the tender
- Have good communication skills to establish good working relationships with our Clients, Supply chain, and Sub-contractors
- Work closely with others within the estimating and other departments, attend meetings
- Be able to respond to changing situations quickly and positively
- Communicate ideas and proposals to the other members of the wider team

Your work will need

- Detailed review of the tender information provided to understand the full scope of works
- Issue of sub-contract tender packages with the project drawings, specification, and scope documents
- Arrange site visits with the client and sub-contractors as required
- Preparation of tender deliverable documents which will include liaising with other departments
- Obtain and review sub-contractor quotes.
- Preparation of the tender costs and review with the Directors
- Preparation of tender programmes
- Gather all documents/deliverables into the tender submission
- Manage and prepare tenders in time for the submission deadlines
- Follow up with Clients after tender submission and respond quickly to post tender questions
- Undertake post tender negotiations as required
- Hand over secured projects to the Contracts team providing initial support
- Work efficiently to meet tender submission deadlines
- Work on multiple projects and to multiple deadlines
- Provide support and cost advice to internal team/department members

You would report to and occasionally deputise for

The Pre-Construction Director

The team members who would assist to you

Estimators & Estimating Assistant, and the wider Team

We ideally need from you

- Ability to represent Stonewest in meetings with Clients and our Supply Chain
- 10 years plus experience working on both refurbishment and new build projects, tendering projects up to £15m in value
- Principal / Main Contracting background, and Specialist Sub-Contractor experience
- Experience in tendering masonry, external façade, and hard landscaping packages
- Experience in tendering multiple sub-contract packages simultaneously
- Confidence in producing tender reconciliations and recommendations to the senior leadership team for settlement
- Proficiency in reviewing sub-contractor quotations for exclusions and clarifications including proposing allowances for any missing elements
- Extensive experience in raising and closing out sub-contractor queries to drive best quality and cost
- Technical knowledge sufficient to lead tender discussions with Clients and Supply Chain to achieve best quality and cost
- Experience of dealing with matters such as inflation, design development, within tender submissions
- Capability in producing bid support documents, including tender programmes and technical literature, to amplify and improve the quality of the tender submission
- Experience in pulling together value engineering proposals to provide Clients with best value and to support our market position
- Confidence in producing and leading a tender presentation to a multi skilled Client team
- UK driving licence (to travel to jobs outside London if required)
- Able to work in the UK legally

We would really like from you

- Experience of tendering conservation and restoration projects
- Knowledge and experience of tendering projects for the National Trust, English Heritage, Charitable Foundations, and other similar UK heritage bodies
- Own sub-contractor contacts to assist in supporting the breadth and quality of the Stonewest supply chain
- Experience using Causeway estimating and all other Office based software

Salary & Benefits - Salary is negotiable dependent on level of experience. 22 days holiday rising with length of service, inclusion in company pension scheme, other great package benefits.

If you are interested in this role, we'd love to hear from you, please get in touch.

Please express your interest send your CV to mpaxton@stonewest.co.uk.

For further information about Stonewest and what we do please go to: www.stonewest.co.uk

Protecting our Heritage, Crafting our Future