

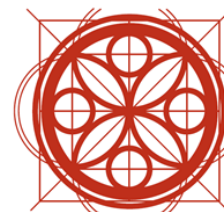
JOB DESCRIPTION

ASSISTANT DESIGN MANAGER

Location: London



By Appointment To HM The Queen
Building Façade Restoration
and Conservation
PAYE Stonework & Restoration Ltd
London



PAYE

PAYE are one of the UK's leading companies in the field of refurbishment, conservation and adaption of traditional buildings and facades. We have worked on numerous prestigious projects in and around Central London and some examples are; Battersea Power Station, Tower of London and The Royal Albert Hall.

We are looking to recruit an Assistant Design Manager to provide technical support to projects, alongside the Design Manager and Contracts Managers. The ideal candidate will have a degree in Civil or Structural Engineering and a minimum of 3 years design or site engineering experience.

Listed below are examples of the duties:-

- * Liaise with senior management, design teams of architects, client reps, engineers and technicians, as well as face to face client representation
- * Liaise with architects to rectify any design issues prior to work commencing and during the construction programme
- * Be involved with project specific design issues, proposing practicable and buildable solutions
- * Attendance at pre-construction and design development meetings
- * Liaise closely with site based project teams
- * Value engineering, to develop the best and most practicable construction options available
- * Commercial focus, advise on the cost effectiveness of alternative strategies and methods of construction
- * Manage compliance checks against specification and client requirements
- * Manage design output to agreed programmes and ensure the flow of work is maintained

Preferred Qualifications / Relevant Experience

- * Degree in Structural or Civil Engineering
- * A-Levels
- * Façade engineering experience preferable
- * Construction experience
- * Good organisational and administrative skills
- * Good communication and interpersonal skills
- * Proficient in cad detailing and a good understanding of Microsoft Office, Microsoft Outlook

Benefits:

- * £competitive salary
- * Hours: 8.00am-5.00pm
- * 33 Days Holiday including Bank Holidays (5 to be taken during the Christmas shutdown)
- * Loyalty Holiday Scheme
- * Promotional opportunities with yearly salary reviews
- * Performance related bonus in December
- * Fully expensed company phone
- * Travel allowance
- * Quarterly social events
- * Cycle to Work Scheme
- * Charity Day

Training: All staff receive structured training and there are regular in-house training sessions that staff attend to get a better understanding of PAYE and to share knowledge and best practices.

Please apply via email to: Joanna Curtis, HR Manager (joannacurtis@paye.net)

www.paye.net

